



UNIVERSITY OF
FLORIDA

Register Fund Custodian Assignment Documentation

I _____
(Name of Employee who is Currently Listed as the Custodian)

(Select one)

•am accepting the responsibility of

•am turning in to _____
(Name of New Custodian)

\$_____ is assigned to me for a register cash fund.

on _____ for _____
(date) (Name of Clinic)

I understand that as the custodian, I am responsible for the fund and the fund should only be used to make change for cash collections.

Signature of Custodian

Signature of New Custodian accepting responsibility (if applicable)

Signature of ACU Manager

Submit this form to FCPA General Accounting (Gina Dubose) at fax 265 7910. Keep a copy for your records. If money is to be turned in, it must be hand carried to General Accounting (Terry Nelson) in Room 4140 in the 1329 Building.